



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Emily Bartlett-Leonard/Little Farmhouse

Type: Renewal Inspection **Date:** 05/17/2017 **Time:** 11:50 AM

Director: Emily Bartlett-Leonard

Contact: _____

Licensing Worker: Jodi Linne **Phone #:** (406) 453-0526

Time: 11:50 AM **# children:** 6 **# under 2:** 2 **# caregivers:** 1

Time: **# children:** **# under 2:** **# caregivers:**

Time: **# children:** **# under 2:** **# caregivers:**

STAFF RATIOS

Yes	1. License
Not Observed	2. Overlap

BUILDING/FIRE REQUIREMENTS

No	<p>3. Inside Facility</p> <p>37.95.708(1) (1) Each home must have hot and cold running water with at least one toilet provided with toilet paper and one sink provided with soap and paper towels. The intent of this rule was not met:</p> <p>Based on observation, CCL found that the facility did not have paper towels in the bathroom. Plan of Correction accepted on 06/01/2017.</p> <p>37.95.708(3) (3) Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the emergency Montana poison control center (1 (800) 222-1222) must be posted by each telephone. The intent of this rule was not met:</p> <p>Based on observation, CCL found that phone number's for the hospital; police; fire department and ambulance were not posted. Plan of Correction accepted on 06/01/2017.</p>
No	<p>4. Fire Safety</p> <p>37.95.706(3) (3) All day care facilities must have operating UL smoke detecting devices on each floor of the facility , installed in accordance with the manufacturer's specifications. Smoke detectors must be installed in front of the doors to stairways and in corridor of all floors occupied by the day care. Smoke detectors must be installed in any room in which children sleep. If individual battery-operated smoke detectors are used, the following maintenance is required: The intent of this rule was not met:</p> <p>Based on observation, CCL found that a smoke detector was not installed in the napping room to the west of the kitchen/dining room. Plan of Correction accepted on 06/01/2017.</p>
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

Yes	7. Play Area
Not Observed	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
Not Observed	12. Night Care

HEALTH ISSUES

HEALTH ISSUES

Yes 13. Illness Exclusion

Yes 14. Health Prevention

MEDICATION

Yes 15. Administration

Yes 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

No 18. Feeding**37.95.1003(3)(a-d)****(3)** Bottles shall not be propped. Infants too young to sit in high chairs shall be held in a semi-sitting position for all bottle feedings.

(a) Infants and toddlers who use a bottle shall not be allowed to lie on their backs when drinking from the bottle.

(b) Older infants and toddlers shall be provided age appropriate feeding equipment when being fed. This includes safe high chairs, baby feeding tables, booster seats, and child-size tables and chairs. Use of these types of equipment must be used in accordance with the manufacturer's instructions and must be appropriate for the age of the child using the equipment.

(c) Infants six months of age or over who show a preference for holding their own bottles may do so provided an adult remains in the room and within observation of the infant.

(d) Bottles and spill-proof cups (sippy cups) must be taken from the infant or toddler when they finish feeding, when the bottle or cup is empty, and while they are sleeping.

The intent of this rule was not met:

Based on observation, CCL found that a spill-proof cup (sippy cup) was in a crib with a child while they were sleeping.

Plan of Correction accepted on 06/01/2017.

Not Observed 19. Bathing

Yes 20. Sleeping

Yes 21. Activities

Not Observed 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes 23. Sanitation

Yes 24. Meal Frequency

Yes 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Not Observed 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

WRITTEN RECORDS

No	<p>29. Facility Records</p> <p>37.95.121(3)</p> <p>(3) Any pet or animal, present at the facility, indoors or outdoors, must be in good health, show no evidence of carrying disease, and be a friendly companion of the children. The provider is responsible for maintaining the animal's vaccinations and vaccination records. These records must be made available to the department upon request. The provider must make reasonable efforts to keep stray animals off the premises.</p> <p>The intent of this rule was not met:</p> <p>Based on review of facility records, CCL found that 3 of the outdoor cats needed updates to their vaccinations.</p> <p>Plan of Correction accepted on 06/01/2017.</p> <p>37.95.141(2)</p> <p>(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.</p> <p>The intent of this rule was not met:</p> <p>Based on review of facility records, CCL found that the provider did have a master list; however, it did not contain addresses of parents/guardians.</p> <p>Plan of Correction accepted on 06/01/2017.</p>
No	<p>30. Child File Review</p> <p>37.95.140(1)-(4)</p> <p>(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):</p> <p>(2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.</p> <p>(3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.</p> <p>(4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9).</p> <p>The intent of this rule was not met:</p> <p>Based on record review, CCL found that there was one child that did not have immunizations on file. See enclosed copy of children's record review.</p> <p>Plan of Correction accepted on 06/01/2017.</p>
No	<p>31. Medication File</p> <p>37.95.181(4)(b)</p> <p>(4) If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:</p> <p>(b) a written medication administration policy which includes at a minimum:</p> <p>(i) types of medication which may be administered; and</p> <p>(ii) medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and</p> <p>The intent of this rule was not met:</p>

WRITTEN RECORDS

Based on review of facility records, CCL found that the provider did not have a medication administration policy.

Plan of Correction accepted on 06/01/2017.

Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process